

Faculty Senate Meeting
Summary Notes
11am, Manderino Room 408
9/21/17

Present: Laura Giachetti, Scott Lloyd, Samantha Procaccini, Ellen West, Loring Prest, Paul Sible, Joan Clites, Robin Weaver, Justin Hackett, Robert Mehalik, Cassandra Kuba, Justin Barroner, John (JP) Staszal, Mathilda Spencer, Mario Majcen, Keat Murray, Jennifer Wilburn, Peter Comas

Call to Order by Bob Mehalik

- 1) No notes need approved from previous sessions.
- 2) Introduction of new and returning Senate Members
- 3) Awaiting further up-dates to the Senate Roster
- 4) Review of Senate accomplishments last year:
 - Design and implementation of evaluations for Administration;
 - In an effort to promote collaboration between administration and Faculty Senate, invited members of administration to meet and speak to the Senate (get to know your CalU Administrator);
 - Strides toward improving Shared Governance;
 - Establishing a Faculty Senate Website
- 5) **New Business, open discussion:**
 - Long awaited **new website to be launch in Spring 2018**. Concern that the university website is market driven rather than set-up to serve as a portal for information for faculty and students.
 - Discussed importance of reviewing and updating **Faculty Senate Constitution & Bylaws**- executive board will conduct initial evaluation and then bring to the Full Senate for consideration and possible formation of a subcommittee to make changes if needed.
 - **Change in summer schedule**, implemented by administration has raised concern within many departments. This is on the agenda for Sci-tech and Chair meetings, will wait to see if any changes can be made.
 - **Faculty Website:** Desire for an Organizational Chart to be available on the website. Also, Senate members would like to see the Senate Website to serve as resource providing links for such things as gen ed applications, and other forms. Possibly add frequently asked questions on site (example, how to check FERPA) Last year's executive board had worked with Jeff Bender to onboard information.
 - **Orientation for new faculty**- concern expressed that orientation for new faculty is not sufficient. Members shared the evolution of change in orientation for new faculty, previously 4-day orientation provided with periodic follow-up orientations, more recently only 1- day orientation. FDPC Committee was identified as being responsible for developing orientation.
 - **Member at large**- this is an optional position, but not required. Further discussion pending review of Senate Constitution and Bylaws.

- **Increase awareness of Senate-** “Bring a faculty member to a Senate meeting”, members would like to invite more faculty to attend to increase awareness and participation in the work of the Senate.
 - **Planning continuation of a speaker series**, entertained suggestions for speakers:
 - a) John Burnett, Special Assistant to the President for EEEEO;
 - b) Sheleta Camarda-Webb, Director of Commuter and Non-traditional Student Services
 - c) Brenda Freddi, New Dean for Eberly College of Science and Technology
 - d) Jim Pflugh, Associate Dean for Student Conduct
 - e) Marta McClintock, Department of History, Politics, and Society
- 6) **Discussed Senate Priorities for this year**
- Continuation of promoting collaboration with administration
 - Review of Senate Constitution and Bylaws
 - Further development of the Senate Website
 - Investigate whether orientation for new faculty can be improved
- 7) **Guest Speaker:** Tracy Sheetz, Dean of Undergraduate Admissions, addressed the increase in admissions for the university and discussed briefly, strategic enrollment. Tracy was invited to return back to the Senate to allow for more time to answer questions and discuss strategies.
- 8) **Next meeting:** October 12, 2017 @ 11am in room 408 Manderino Library
- 9) **Adjourned** 12:05 pm

Robin Weaver, recorder of notes