

**Faculty Senate Meeting
11 AM Manderino Room 408
4/12/18 Summary Notes**

Present: Joan Clites (alt), Peter Cormas, Mario Majcen, Robert Mehalik, Loring Prest, Carrie Elkin, Paul Sible, Mathilda Spencer, John Starszel, Randy Tillmutt, Kimberly Vanderlaan, Robin Weaver, and Jennifer Wilburn (12 present, meets quorum)

Call to Order

- 1) Approval of 3-8-18 Summary Notes- 3/8/18 Summary Notes Approved

Old Business

- 2) **Faculty Website:** The executive committee will continue to work with Jeff Bender to update the senate website. Additional discussion about the new website.
- 3) **Orientation for New Faculty:** The Executive Committee will contact FPDC for additional information. Kimberly Vanderlaan offered that Kyle Fredrick is the new Chair of FPDC. As an aside, Mario Majcen communicated that during a recent Chair's Council meeting, it was noted that chair orientation training is no longer offered, and since we have several new chairs, this is something the Chair's Council needs to re-instate.
- 4) **Administration Evaluations** (tentatively set for the end of April. for Deans, Provost, & President): Bob Mehalik explained that he had been working with Justin Hackett to prepare the administrative evaluations to be distributed. The same survey delivery tool will be used again this year. Bob explained that he will be sending the survey out to the President and the Provost. Bob requested consideration as to whether or not the surveys should be sent to deans this year, given that there are several new deans who recently started and only one dean who has been in place for reasonable period of time. After discussion, the Senators determined that while the survey tool need not be administered to the deans this year, it would be a good idea to send out the survey tool to all the deans so that they could see what was on the survey, and to provide an opportunity for the new deans, especially, to provide additional questions for the survey tool if they chose to do so.

New Business

- 5) **Faculty Senate Constitution & Bylaws Subcommittee** (Members: Joan Clites, Chair, Loring Prest, Jennifer Wilburn, Michael Perotti and Robin Weaver).
 - a. **Discussion**
 - The proposed, revised Faculty Senate Bylaws document was provided to all senators during the March meeting of the Senate, as well as via email, for consideration prior to this April meeting.
 - The proposed Senate Bylaws was brought to the floor for discussion.

- Loring Prest made a motion/seconded by Jennifer Wilburn to amend the wording under Article III, Section 3, last paragraph, first sentence, by replacing “is two academic years (beginning in the fall)” with “is two years beginning in the fall.” The motion was approved by all Senators present.
 - A second motion was made by Loring Prest/seconded by Jennifer Wilburn in Article III, Section 3, last paragraph, second sentence, by inserting text between “years” and “to” so that it reads: “conduct elections every two years by the end of the spring semester of odd years to fill these positions.” The motion was approved by all Senators present.
 - A third motion was made by Loring Prest/seconded by Jennifer Wilburn to amend Article IV, Section 2, first paragraph, first sentence, by replacing “is two academic years (beginning in the fall)” with “is two years beginning in the fall.” The motion was approved by all Senators present.
 - A fourth motion was made by Loring Prest/seconded by Jennifer Wilburn to amend Article IV, Section 2, first paragraph, first sentence, by replacing “During the final meeting of the spring semester of their final year” with “During the first meeting of the fall semester at the end of their term”. The above motion was approved by all Senators present.
- b. **The Senate voted unanimously to approve the** proposed Bylaws as amended. A copy of the Bylaws is attached to these minutes.
- 6) **Vice President Nominations & Election—3 nominations have been received and there will be a vote at the next meeting on May 3rd.**
- 7) **Guest speaker (Tentative): President Jones is planning to attend.**
- 8) **Announcements Next and Final Meeting of the Spring, 2018 Semester :**
 May 3rd @ 11am in room 408 Manderino Library
- Kim Vanderlaan announced that the ASCUF Social Equity Committee will be offering a “hot topics” session on May 3rd, from 11-12:30 pm. Bob Mehalik stated that this time frame will conflict with the next Faculty Senate meeting during which President Jones is scheduled to be a guest speaker. Kim will bring this information back to Marta to see if the “Hot Topics” session can be changed to another time.
 - Bob Mehalik stated he would send a reminder email to all senators that the next senate meeting will be held May 3rd, 2018 and that President Jones will be the guest speaker.
- 9) **Adjournment -12:00PM**
Recorder, Robin Weaver