

HOUSING AUTHORITY OF THE CITY OF PITTSBURGH  
REQUEST FOR PROPOSAL (RFP) FOR  
ADMINISTRATION OF CLEAN SLATE E3 OUT-OF-SCHOOL TIME PROGRAMS

**RFP #800-23-24**

The Housing Authority of the City of Pittsburgh (HACP) hereby requests proposals from qualified Firms or Individuals capable of providing the following service(s):

**Administration of Clean Slate E3 Out-of-School Time Programs**

The documents will be available no later than August 5, 2024, and signed, sealed proposals will be accepted until 10:00 A.M. on August 28, 2024. The Housing Authority of the City of Pittsburgh will only be accepting **physical proposals dropped off in person from 8:00 AM until the closing time of 10:00 A.M. on August 28, 2024**, in the lobby of One Stop Shop at 412 Boulevard of the Allies, Pittsburgh, PA 15219. Proposals may be uploaded to the Authority's online submission site; the link is accessible via the HACP website and within the RFP. Sealed proposals may still be mailed via USPS at which time they will be Time and Date Stamped at 412 Boulevard of the Allies, 6<sup>th</sup> Floor Procurement, Pittsburgh, PA 15219.

Parties or individuals interested in responding may download a copy of the Solicitation from the Business Opportunities page of [www.HACP.org](http://www.HACP.org).

Questions or inquiries should be directed to:

Brandon Havranek, Associate Director of Procurement  
Housing Authority of the City of Pittsburgh  
412 Boulevard of the Allies  
6<sup>th</sup> Floor, Procurement Department  
Pittsburgh, PA 15219  
412-643-2890  
412-456-5007 Fax

A pre-submission meeting will be held via Zoom meeting; on **August 20, 2024, at 10:00 A.M.** Please see the meeting information below:

**Join Zoom Meeting**

Meeting ID: 859 1720 7328

Passcode: 018224

+1 301 715 8592 US (Washington D.C)

The Housing Authority of the City of Pittsburgh strongly encourages certified minority business enterprises and women business enterprises to respond to this solicitation.

**HACP has revised its website. As part of those revisions, vendors must now register and log-in, to view and download IFB/RFPs documentation.**

Caster D. Binion, Executive Director  
Housing Authority of the City of Pittsburgh

HACP conducts business in accordance with all federal, state, and local civil rights laws, including but not limited to Title VII, the Fair Housing Act, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, The PA Human Relations Act, etc. and does not discriminate against any individuals protected by these statutes.

